



The Village Grande at English Mill Clubhouse Rules and Regulations

One Village Grande Road, Egg Harbor Township, NJ 08234

TABLE OF CONTENTS

SECTION 1.....THE GRANDE CLUBHOUSE

Guests, Dress Code, Food and Beverage, Page 3

Alcohol Smoking, Pets, Hours of Operation,
Entrance, Parking, Resident Use Page 4

Clubhouse Rental Page 5

Locker Rooms, Saunas, Billiards Room,
Kitchen Area Page 6

Exercise Room, Multi-Purpose Room/Ballroom Page 7

Card Rooms, Arts and Crafts Room,
Reception and Office, Lounge Page 8

Library, Board/Conference Room ,
Community Events Page 9

SECTION 2.....GENERAL POOL RULES & REGULATIONS

Pages –10-12

THE VILLAGE GRANDE AT ENGLISH MILL

GENERAL CLUBHOUSE RULES

The Village Grande at English Mill Homeowners Association, Inc, has established the following rules and regulations to ensure the safety and enjoyment of all members and their guests. These Rules are intended to supplement and clarify the Covenants and Restrictions and Bylaws. Where a conflict exists, the Covenants and Restrictions and Bylaws take precedence over these rules. The Homeowners Association acknowledges the efforts of the Clubhouse Rules Committee in establishing these rules and reviewing them on a regular basis.

I. GUESTS

A homeowner/tenant must accompany guests at all times while using the Clubhouse. The homeowner/tenant is responsible for the actions of his/her guests while using the facilities. ***Guests are not permitted in the Exercise Room or the indoor pool. Guests are only allowed use of the locker rooms as necessary when they are guests at the outdoor pool.***

II. DRESS CODE

No wet bathing attire is allowed inside the Clubhouse, with the exception of the showers and the locker rooms. Body cover-up and footwear is required in all other areas.

III. FOOD AND BEVERAGE

ARTS & CRAFTS ROOM, CARD ROOMS, Billiards Room, LIBRARY AND LOUNGE: Food and beverage limited to packaged snacks (i.e. peanuts, pretzels, etc..) cold beverages in cans or plastic bottles with screw on tops, and hot beverages with lids.

EXERCISE ROOM AND INDOOR POOL: Only drinks in plastic container with a lid.

MULTI-PURPOSE ROOM/BALLROOM AND KITCHEN: Food and beverage allowed.

BOARD ROOM: Food and beverage allowed, at the discretion of the Board of Trustees, while conducting official Association business.

IV. ALCOHOL

Alcohol may only be consumed as part of a Board-sanctioned function. No exceptions may be made. No one may attend a Board-sanctioned function unless they have signed a "Hold Harmless Agreement".

V. SMOKING

The Clubhouse is SMOKE FREE. Smoking is allowed at the side entrance closest to sales office.

VI. PETS

Pets are not allowed in the Clubhouse, with the exception of service animals.

VII. HOURS OF OPERATION

The Clubhouse will open at 5:00A.M., and will close at 12:00 Midnight.

NOTE: If the alarm is activated after public hours, the Member responsible will pay any fee and/or fine imposed by the Township.

VIII. CLUBHOUSE ENTRANCE

The doors of the Clubhouse will remain secure at all times. Entry will be made by use of a homeowner/tenant key card. The key card is for the use of the homeowner/tenant only and cannot be used by a non-resident.

IX. PARKING

Handicapped parking is provided. Motorcycles must have a kickstand pad so as not to damage the blacktop. Temporary Parking is permitted for guests while visiting a resident; guest cars are permitted for a maximum of seven days. Residents may also use the parking lot for temporary parking not to exceed seven days. Extended parking (more than seven days) is only allowed if a request is submitted in writing and approved by the Community Manager.

X. RESIDENT USE

Community members in good standing are permitted to use the Clubhouse. Individuals may use activity rooms and recreation facilities when not scheduled by a group. Scheduled groups have priority.

I. CLUBHOUSE RENTAL

CLUBHOUSE GREAT ROOM USE FOR VILLAGE GRANDE RESIDENTS ONLY

- A Homeowner in good standing is permitted to "Use" the Clubhouse for a private "Resident Only" party. All the guests you invite MUST BE Residents of The Village Grande at English Mill.
- The sponsoring Homeowner must schedule the use of the Clubhouse, in advance and in writing, through the Community Manager, at least two (2) weeks in advance.
- A \$250 refundable deposit is required at the time of scheduling. Deposit will be returned after use, if there are no damages to the facility or equipment, and no excessive clean-up is required.
- A separate \$30 up-front "Porter Fee" is required. Fee is paid directly to the porter to clean the ballroom floor after facility use.
- Use is limited to four (4) hours, and use of the facility must end by 10:00 P.M.
- Contract and liability insurance must be provided by all outside service providers.
- If you intend on supplying the food, without use of a vendor, you may have use of the kitchen, but not association supplies. You must supply your own supplies (i.e. paper products, utensils, coffee/tea pots, sugar, creamers, etc.)
- Residents, not attending the function, are not restricted any use of the Clubhouse facilities, except the ballroom, during the hours of the private function.

THE VILLAGE GRANDE AT ENGLISH MILL

RULES FOR INDOOR FACILITIES

I. LOCKER ROOMS

Personal belongings may not be left overnight. The Community Manager will remove all items nightly to a Lost and Found depository, and the items will be held for thirty (30) days. The Homeowners Association is not responsible for items left in the lockers.

Lockers must not be locked, and are to be closed when not in use. Do not place valuables in lockers

No food or beverage is permitted except for water in plastic bottles while using the sauna.

II. SAUNAS

Use of Sauna is for Owners/Tenants only.

Instructions for use of the saunas are posted.

Proper attire, such as swimsuits or shorts, is required.

Each Owner/Tenant is allowed to use the Sauna for a maximum of one 15 minute period per day.

Water in plastic bottles is permitted.

III. BILLIARD ROOM

Persons under the age of 19 are not permitted. All guests must be accompanied by a homeowner/tenant.

Playing time is limited to one (1) hour, if others are waiting.

No sitting on tables.

Residents are responsible for any damage to tables or equipment caused by a Member or guest. Report any damage to the Community Manager.

Return cue sticks to the racks and cover tables when finished.

IV. KITCHEN AREA

Snacks and beverages are permitted.

Leave the kitchen clean and neat.

Do not leave food items in the refrigerator.

Storage is restricted to Board approved clubs and committees.

Anyone using the kitchen must remove waste and trash the same day.

Turn off lights.

V. EXERCISE ROOM

Use of equipment is restricted to **RESIDENTS ONLY**. No guests are permitted in the Exercise Room.*

Everyone **MUST** sign in and out.

Use of the equipment is at your own risk. Know how the equipment works and how to use it.

Proper attire is required. Wet swimsuits may not be worn in the Exercise Room.

It is suggested that Members not work out alone. If possible, work out with someone.

Equipment or weights are not to be used outside of the assigned area. Return weights to the correct rack after use.

Water in a plastic container with lid is permitted. No food is permitted.

Wipe down equipment after each use.

Turn off TV, lights, and ceiling fans when leaving, if no one else is using the equipment.

***NOTE: Personal Trainers are permitted pending receipt of a “Certificate of Liability Insurance”, naming The Village Grande at English Mill, MAMCO Property Mgmt., and the homeowner, as additionally insured. Use of the equipment by a Personal Trainer must be scheduled at off-peak homeowner use times through the Community Manager.**

VI. MULTI-PURPOSE ROOM/BALLROOM

Any use of the Multi-Purpose Room for group events must be scheduled in advance and in writing in accordance with approved procedures.

The intended use of the Multi-Purpose Room is for scheduled group activities. Individuals may utilize the room when not in use by a scheduled group.

Food and beverage is permitted.

Turn off lights after use.

VII. CARD ROOMS 1 AND 2

Check with the Community Manager for availability.

Scheduled groups will have priority over individual use.

Food and beverage is limited to packaged snacks (i.e. peanuts, pretzels, etc.) soda or water with screw-on tops, and hot beverages with lids.

Leave the room neat and clean, return all furniture to the proper place, and turn off lights after use.

VIII. ARTS AND CRAFTS ROOM

All activities must be scheduled through the Community Manager.

Storage – the Community Manager, upon written request, will assign all limited storage space. Space will be equally divided among various participants.

Food and beverage is limited to packaged snacks (i.e. peanuts, pretzels, etc.) soda or water with screw-on tops, and hot beverages with lids.

Leave the room neat and clean, return all furniture to the proper place, and turn off lights after use.

IX. FRONT DESK RECEPTION AREA AND OFFICE

Use of this area and equipment (copier, fax, etc.) is for official Home Owner Association business only. Any Flyers or Announcements displayed in this area must be approved by the Community Manager.

X. LOUNGE

The Lounge is available for informal, unscheduled, use.

Food and beverage is limited to packaged snacks (i.e., peanuts, pretzels, etc.) soda or water with screw-on tops, and hot beverages with lids.

Please keep this area neat and clean, and return all furniture and accessories to the proper place after use.

Donated books should be deposited into the box in the entry hall closet, for review by the Librarian.

XI. LIBRARY

Return books to the entry hall closet.

XII. BOARD/CONFERENCE ROOM

Scheduled group use will have priority over individual use.

Approval for scheduled use must be obtained in accordance with approved procedures.

Food and beverage is limited to packaged snacks (i.e., peanuts, pretzels, etc..) soda or water with screw-on tops, and hot beverages with lids.

Please keep this area neat and clean, and return all furniture and accessories to the proper place after use.

Food and beverage is allowed, at the discretion of the Board of Trustees, while conducting official Association business.

Please keep this area neat and clean, and return all furniture to the proper place after use.

XIII. Community Events

The Board of Trustees reserves the right to modify these rules to accommodate Board approved community events. This includes providing for additional capacity for events held in the Multi-Purpose Room/Ballroom by also using other spaces in the Clubhouse.

THE VILLAGE GRANDE AT ENGLISH MILL

GENERAL SWIMMING POOL REGULATIONS

1. All residents must accompany and remain with their guests at the outdoor pool. Residents and guest **MUST** sign in when entering the outdoor pool area.

NOTE: Indoor pool facilities are restricted to **RESIDENTS ONLY**. Residents **MUST** sign in when entering the indoor pool area.

2. All residents, and their accompanied guests, must have a current pool pass on their person. The passes must be visible. Residents are responsible for the actions of their guest(s).
3. All Village Grande at English Mill homeowners/tenants are issued two (2) Resident pool passes per household. If more than two (2) residents are in a household, additional resident pool passes will be issued with proof of permanent residency. Up to four (4) guest passes (per household) can be purchased at a cost of \$5.00 each. Please keep Resident and Guest passes as they **DO NOT EXPIRE**. There will be a replacement fee if they are lost. Additional one (1) day passes, up to four (4) guests, will be available at a cost of \$2.00 per person, and only good for the day of purchase.
4. **AUTHORITY AND RESPONSIBILITY-** the Community Manager, the Trained Pool Operator (TPO), or a member of the Board of Trustees, has the authority and responsibility to enforce all the rules and regulations stated herein. Members and guests, who do not comply with the TPO enforcement of rules and regulations, may have their swimming privileges revoked for the remainder of the season. The TPO has the authority to remove, from the pool area, any person or persons acting in an unsafe or objectionable manner.
5. **UNDER NORMAL CIRCUMSTANCES, THE FOLLOWING SCHEDULE OF OPERATION WILL PREVAIL:**
 6. a. The **OUTDOOR POOL** opens on the Saturday preceding Memorial Day, and will close approximately September 15th, (weather permitting.) Daily hours are: 11:00A.M. to 7:00P.M., except on Wednesday, the hours are: 11:00A.M. to 8:00P.M.
 - b. The **INDOOR POOL** hours will be posted.
7. The Pool(s) may be closed for maintenance operations, safety precautions, darkness, inclement weather, or any other condition deemed necessary, for the safety and welfare of members and their guests. Closure of the pool(s) will be at the discretion of the Community Manager, the Trained Pool Operator, or a member of the Board of Trustees.
8. The "BUDDY" system is a State requirement when a lifeguard is not on duty. At least two adults must be at either pool or hot tub when in use.

9. All pool hours are posted. (Summer and Winter)
10. All residents and their guests must shower before entering the pool(s).
11. The pool hours (outdoor pool only) for children, ages 3-12, are as follows: 11am to 3pm daily.—The lifeguard is responsible to tell the children when to exit the pool and makes sure all pool rules are followed. On the first and third Wednesday of every month children are welcome in the pool from 11 am until closing. Also, children ages 3-12 are allowed in the pool on the Sunday of Memorial Day Weekend, Fourth of July weekend and Labor Day weekend for the entire time pool is opened.

Children can swim in the adult pool from the age of 3 but they must be totally potty trained There is a “kiddie Pool” available for children under 3. It is suggested that parents of young children take the children to the bathroom every hour to lessen the risk of accidents in the pool If anyone is suffering from an illness such as a gastrointestinal virus, diarrhea, fever or any other illness that could harm our residents and guests they must not use the pool. No one, especially adults, with any open wounds can use the pool.
12. Any guests over the age of 12 are permitted during all hours of outdoor pool operation.
13. Persons who appear to be under the influence of alcohol or drugs will be refused entry to, or asked to leave, both the pool and The Village Grande at English Mill Clubhouse.
14. Any person showing evidence of an infectious skin disease, open sores, or inflamed communicable disease, may not use the pool. Anyone using the pool in violation of this rule will be assessed the cost to super chlorinate or drain and clean the pool
15. Safety devices such as kickboards, noodles and arm swimmees are permitted. All other flotation devices such as rafts, tires, tubes, etc, are not permitted in the pool.
16. Proper swimming attire is required at all times in the pool. Cut-offs are not permitted in the pool. “ All-cotton” clothing is not allowed by order of the State of New Jersey Health Code.
17. No Food or Beverage is permitted while in the pool, or within ten (10) feet of the perimeter of the pool. Glassware is not permitted in the pool or patio area.
18. No radio, or other music media, may be brought into the pool area by a resident or guest, except those equipped and played with earphones, and with the exception of community sponsored events.
19. Pool furniture shall be used on a first come, first serve basis, and may not be reserved. Since sunscreen and oils can damage chair and lounge cushions, please use rollout mats or towels to cover the cushions. If there are not enough chairs available, please have younger guests and non-residents graciously offer their chairs to residents.

20. Entrance to and exit from the outdoor pool is through the exterior gates in the pool area only.
21. No wet bathing attire is allowed inside the Clubhouse. Footwear and body cover-up is required in the Clubhouse, with the exception of shower and locker rooms.
22. Pets are not permitted in the pool area, with the exception of service animals.
23. The Pool is SMOKE FREE, including all of the surrounding facilities.
24. Personal items must be removed when leaving the pool or patio area.
25. Each resident and guest is expected to clean up after themselves when leaving the pool/patio areas, and must place their trash in the appropriate receptacles.
26. No running or horseplay is allowed in the pool area. Diving or jumping into the pool is prohibited. Ball playing, Frisbee throwing, or similar activities are not allowed.
27. Residents and guests will leave the pool immediately when weather conditions are threatening, such as thunderstorms or lightning, as per the State of New Jersey Health Code.
28. During the hours of 11:00 A.M. to 3:00P.M., when the management or the TPO finds a large amount of residents and guests in the pool, the TPO can request that children move behind the rope divider.
29. If you have any questions pertaining to you and your guests please ask the lifeguard.

NOTE: The State of New Jersey requires one (1) lifeguard for every 50 people in the pool.

Please enjoy the pool with your family and guests!