

THE
VILLAGE  GRANDE®
AT ENGLISH MILL

Community Rules and Regulations

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INTRODUCTION

The Village Grande at English Mill Homeowners Association Inc. has established the following rules and regulations to ensure the safety and enjoyment of all residents and their guests.

These Rules are intended to supplement and clarify the Covenants and Restrictions and Bylaws. Where a conflict exists, the Covenants and Restrictions and Bylaws take precedence over these rules.

The obligation of enforcing these rules is placed primarily in the hands of the Management Company and the Pool Operator. However, it is the homeowners' responsibility to know the rules and to abide by them as well as cooperate in their enforcement. The Board of Trustees reserves the right to amend these rules without notice. Conduct at the Recreation Facilities must be such to provide the greatest pleasure for the greatest number. Please note that State Code requires specific regulations to be posted with mandatory language. Regardless, The Association's regulations prevail.

SECTION I

RESIDENT AND GENERAL RULES

1. TRASH & RECYCLING

- a. Residents must place all trash, rubbish, garbage and solid waste in the green 65-gallon or 96-gallon wheeled trash container provided by the Township for weekly *automated* collection. All *other* trash containers are *prohibited* by the Township because they are incompatible with *automated* collection. Township Ordinance also *prohibits* placement of black, brown, white, or clear plastic trash bags at the curb because they are incompatible with *automated* collection.
- b. Recycling is mandatory. Residents are entitled to receive one free recycling bucket per year from the Atlantic County Utilities Authority (ACUA). Additional blue bins are available as well as a large-wheeled container these may be purchased from ACUA, 6700 Delilah Road, Egg Harbor Township.
- c. Trash containers must be wheeled to the curb or edge of the street with the rear hinge facing the house and lid closed to prevent trash from blowing through the Community. ***DO NOT PLACE THE CONTAINER BEHIND OR NEAR A VEHICLE, MAILBOX OR TREE*** and leave at least 3 feet between the trash container and any other object (recycling bin, fire hydrant, mailbox, or light pole).
- d. Trash and recyclable containers are to be placed at the curb NO earlier than 3 p.m. the night before scheduled pickup and must be removed and stored in the garage as soon as possible after pickup. **STORAGE OF THE TRASH CONTAINER AND RECYCLE BUCKET IS RESTRICTED TO THE GARAGE INTERIOR.**
- e. Residents of record are responsible for loss of, or damage to, the wheeled trash container and must pay the Township for the cost of replacement or repair. The wheeled trash container is owned by the Township and must remain with the assigned House upon its re-sale. New homes in the Community will be assigned a wheeled trash receptacle upon receipt of a Certificate of Occupancy from the Egg Harbor Township Construction Official.
- f. Dumping - No portion of the Entire Tract shall be used or maintained for the dumping of trash, rubbish, or debris.
- g. Bulk waste includes bamboo, wood, lumber, brush, upholstered furniture, bedding, mattresses etc. Bulk trash should be placed curbside no sooner than the Friday prior to the scheduled bulk trash pickup. Bulk trash day begins on Monday of the 3rd full 7 day calendar week for each month. Bulk trash should be curbside that Monday by 6AM. For all questions regarding bulk trash or to have trash collected, please call the Egg Harbor Township Public Works Sanitation Division at 609-926-3838. For a full list of policies visit the website www.ehtgov.org/departments/public_works/sanitation.php
Continued violations of this rule may result in fines.
- h. Please refer to the Egg Harbor Township's Trash Collection Policy for specific information regarding Yard Waste, Bulky Waste, Bulk Waste, etc.

2. LEASING YOUR HOME

- a. The Owners are required to reside in the home for no less than two years prior to entering into a rental agreement. Tenants are to be furnished a copy of the current rules and regulations prior to signing a lease. The Community Manager must be made aware of their names and the length of the lease. Tenants are required to register with the HOA Management Office.

3. DÉCOR AND SIGNS –

A. Decorative plaques, art, or signs not exceeding 12" x 18" are permitted in the front landscape beds. Decorative plaques, art, or signs not exceeding 36" x 36" are permitted in the rear landscape beds. No exterior décor or signage may be offensive to the Community or its residents. Exterior décor or signage must not obstruct landscape maintenance operations.

B. SIGNS-

- No signs shall exceed 24x18 inches in size.
- Open House signs are permitted on the day of the event on the homeowner's property.
- Real Estate sign ("for sale," "for rent" or "sold"), provided that the sign is for the purpose of marketing and selling of property must be removed within thirty (30) days of closing. One per lot in the window or flowerbed is permitted. Per EHT Ordinance
- Signs promoting businesses are prohibited.
- Any sign supporting a political candidate or ballot question may only be displayed in the front flower bed closet to the home.
- Political preference signs are permitted to be displayed in the flowerbeds only for a period of sixty (60) days prior to a primary, general or special election and they shall be removed within fifteen (15) days following the election. Per EHT Ordinance
- No signs may be displayed on common property.

Any display of signs of these restrictions will be treated as a violation of our Governing Documents and will be enforced in accordance with our rules and regulations.

4. DRONES

- a. The use of drones is prohibited from anywhere within the tract. The FAA regulations prohibit use of drones within five nautical miles of any airport.

5. VEHICLE PARKING

- a. Parking is prohibited in front of any mailbox or 10 feet from a mailbox, driveway, or intersection. There is NO PARKING on the yellow lines as designated by the Township of Egg Harbor.
- b. No commercial vans or trucks (which shall be deemed to include any vehicle bearing commercial signs, lettering, equipment, or registration), no vehicles over 20 feet in length, no boats, trailers, campers, mobile homes, or recreation vehicles may be parked on any part of the Common Property, streets, parking lot or driveways except WITHIN a garage. This does not include:
 - i. Vehicles temporarily on the Property servicing the Common Property or one of the Homes
 - ii. Vehicles temporarily on the Property for the sole purpose of loading or unloading.
- c. Vehicle covers specifically designed for the make and model of the vehicle are permitted in the driveways of the homes.
- d. Tarps are not permitted vehicle covers.
- e. Carports, inflatable covers, and other structures are prohibited.
- f. All vehicles parked within the Entire Tract must be registered and insured.
- g. The Board of Trustees, through promulgation, adoption, and publication of Rules and Regulations, may and is hereby empowered to further define those vehicles which are prohibited from parking on the Property. See also Section I – Clubhouse Rules.

6. VEHICLE MAINTENANCE

- a. No servicing or maintenance of any vehicle, boat or other item of personal property shall be performed anywhere on the Entire Tract, including driveways.

7. ANIMALS/PETS

- a. No exotic birds, animals, or reptiles of any kind except dogs (other than trained attack or guard dogs) and cats shall be raised, bred, or kept in any Home or on any Lot or Common Area.
- b. Pets may not exceed two per Home.
- c. Pets may not be kept, bred, or maintained for any commercial purposes.
No outside pens, runs, cages, or stakes shall be permitted except for an invisible fence in the rear of the home. All animals must be on a leash when outside of the home. Dogs and cats must NEVER BE LEFT UNATTENDED while outside, however, dogs may remain inside electronic invisible fences without a leash while wearing their electronic collar. Invisible fences and their

corresponding collars must be kept in good working order. All pet waste must be collected and disposed of properly.

- d. Residents must have control over their animals at all times.
- e. Curbing – All dogs and cats must be leashed and walked in the street or on sidewalks with animal on curb side. Animals are not permitted to walk or eliminate on private property, including mailboxes. Their waste should be immediately picked up by the Resident and properly disposed of in accordance with all Township, County and State laws.
- f. All animals within the community must be properly licensed and vaccinated in accordance with Township Regulations. The Association reserves the right to request such documentation.
- g. Ground feeding of any species of bird or animal is prohibited.

8. **RETENTION AND DETENTION BASINS**

- a. For safety and liability concerns, Owners, Residents, and their Guests are prohibited from entering into the fenced area of any basin. Access is for authorized maintenance only.

9. **RULES, REGULATIONS and FINES**

- a. The Board of Trustees is hereby empowered to promulgate, adopt, and publish such Rules and Regulations as may be necessary to carry out the intent of restrictions established in Sections 9.01 to 9.04 of the Declaration.
- b. Without limiting the foregoing, to the extent that New Jersey law may permit, the Board of Trustees shall further have the right to levy fines for violations of the Governing Documents, provided that the fine for a single violation may not, under any circumstance, exceed the maximum amount permitted by law.
- c. Each day that the violation continues after 10 days from the date of notice is considered a separate violation subject to a daily fine. Any fine so levied shall be considered as a Remedial Common Expense Assessment to be levied against the Resident, and collection may be enforced by the Board of Trustees in the same manner as the Board is entitled to enforce collection of other Common Expense Assessments.

10. **FIRE PITS AND OPEN FLAMES**

- a. Propane and natural gas appliances are permitted on the rear patio area five feet away from any combustible surface or material.
- b. Solid-fuel fires such as fire pits, or chimineas are prohibited.
- c. Tiki-type torches are prohibited.
- d. Fireworks are prohibited.
- e. Barbeque grills are permitted behind the living unit but must not be visible from the front yard and must remain clear of lawn care areas.

11. **BBQ GRILLS** – Grills are permitted on the rear patio and must not be visible from the front yard or be on lawn care areas. In ground grills and other types of cooking equipment are prohibited.

12. **CLEANLINESS AND EXTERIOR MAINTENANCE** – Owners shall keep their home in a good state

of preservation and cleanliness. This includes but is not limited to the roof, siding, trim, shutters, fascia, porch elements and hardscaping. The exterior of the home must be clean as monthly inspections of the exterior starts mid-April and continues until October.

13. **CLOTHESLINES** – No Owner shall have any clothesline, poles or clothes trees, clothes, sheets, blankets, or laundry of any kind or other articles hung or displayed on the outside of windows or placed on the outside windowsills, walls, patio or turf area of any home or area of the Common Property.
14. **FENCES** – No fences or sheds of any kind shall be constructed or placed anywhere on the entire tract. Invisible Fences may be permitted upon application to the ACC. Application will require an irrigation inspection and appropriate fees. Fence must be in rear of home and at least one foot from property line. The HOA is not responsible for damage to the invisible fence wiring as a result of normal lawn maintenance such as mowing, thatching and core aeration
15. **FLAGS** – No more than two flags may be flown from flagpole brackets attached to the Home. The maximum size of the flag must not exceed 3 feet by 5 feet. In-ground flagpoles are prohibited. Small decorative American Flags may be placed in the landscape beds. Flags must not obstruct landscape maintenance operations.
16. **Driveways** All driveways must not show any signs of deterioration including oil or fluid stains. Any deterioration must be repaired by the homeowner. Driveways must be kept weed and grass free at all times.
17. **Garage Doors** Garage doors shall be kept closed at all times when a vehicle or person is not entering or leaving the garage.
18. **HOLIDAY DECORATIONS** - Holiday decorations may be affixed to windows or the outside of the Home, mailbox, trees and/or shrubbery. Installation and activation of holiday decorations may not take place sooner than one (1) month prior to the holiday and MUST be removed no later than three (3) weeks following the holiday. Seasonal decorations may be displayed throughout the appropriate season (Spring, Summer, Fall, Winter). Holiday decorations must not interfere with landscape maintenance operations.
19. **Party/String Lights** may be used for special occasions but must be removed immediately following the event.
20. **MAILBOXES** - Mailboxes must be maintained in a clean and attractive manner, properly aligned, and firmly secured in the ground. Flags may not be broken, missing, or faded. Replacement mailboxes may only be white and the same size, shape, and design as the original. If covered, the cover may not be faded or torn. Address numbers must be black, at least 2.5" in height and visible on both sides of the post. No plantings or borders are permitted on, around or above the mailbox.
21. **OBSTRUCTION AND STORAGE** – There shall be no obstruction anywhere within the Entire Tract, nor shall anything be stored in or upon the Entire Tract unless expressly permitted in writing in advance by the Architectural Control Committee. Residents are permitted to place moving pods, dumpsters, or portable toilets in their driveway only for a reasonable amount of

time during projects. The HO must be notified the Community Manager.

22. **SIDEWALKS AND CURBS** – In accordance with Egg Harbor Township ordinance 173-20, Maintenance of sidewalks and curbs reads as follows: In the particular case of sidewalks and curbs, it shall be the duty and responsibility of the owner of the property on which and along which sidewalks and curbs are located to keep such sidewalks and curbs in proper condition and good repair, are free of obstruction, debris, or other unsafe conditions.
23. **WINDOW TREATMENTS** – Draperies, blinds, shades, or curtains must be installed by each Owner on all windows of his Home and must be maintained in said windows at all times.
24. **Patios** shall not be used for storage purposes including, but not limited to, major appliances, auto parts, storage containers, or bicycles. Outdoor furniture is restricted to porches and patios. All furniture must be secured when not in use. Outdoor furniture must not obstruct landscape maintenance. Patio deck boxes (used for storing patio essentials such as chair pads, furniture covers, patio table clothes, etc.) may not exceed 24 inches high by 54 inches wide by 30 inches in depth.
25. **COMMON PROPERTY** – The Common Property shall be used only for the furnishing of the services and facilities for which they are reasonably intended and suited, and which are incidental to the use and occupancy of the homes.
- a. No Owner or Occupant shall build, plant, or maintain any matter or thing upon, in, over or under the Common Property unless approved in advance by the Board of Trustees or its designee.
26. **DRAINAGE AND SWALE MODIFICATIONS**
- a. Owners may modify the grading, drainage plan and/or swales on their property to improve drainage conditions by submitting notification to the Association. Such notification must take place before a project is commenced and will become a part of the resident(s) file. The Association or its Agent will document receipt of the notification.
 - b. A simple form will be available for the convenience of the owner.
 - c. An Owner wishing to make such modification agrees that should actual construction adversely affect drainage or other normal usage of the common facilities or that of another home, that appropriate modifications will be made to the construction to eliminate the adverse effects at the Owners sole cost and expense.

- d. It is further understood that receipt of this notification by the Association shall not be deemed a waiver of the Association's right to demand removal or modification of the installation which, as constructed, adversely impacts Association property or that of another Homeowner.
- e. Homeowner is responsible for all permits, inspections and fees related to the project.
- f. All other provisions of the Master Deed, By-Laws and Rules and Regulations are still applicable.

27. **LAWNS**- Owner's Responsibility as defined in the Declaration of Covenants and Restrictions for The Village Grande at English Mill, para 4.03, E. Landscaping, grounds maintenance and lawn care for all portions of his LOT other than maintenance of the lawn and landscaping installed and provided by the Developer, which is made as the responsibility of the Association pursuant to Section 6.07. Maintenance is defined as mowing, edging, fertilizer, and other chemical treatments as provided for in the Landscape Contract approved by the Board of Trustees (BOT). Scheduled watering of said lawns is also the responsibility of the BOT's. Any repair and or replacement of said lawns is defined as the responsibility of the homeowner, with exception of any damage caused by the BOT's Landscape Contractor.

28. **CONDUCT**

- a. No aggressive, vulgar, or violent, verbal, or physical actions will be tolerated by any Owner, occupant, or guest towards another Owner, occupant, or guest, a member of the Board of Trustees, an agent, employee, or contractor of the Association, or a volunteer serving on a committee.
- b. The Board of Trustees and its managing agent have the authority to ask the offending party to leave the Recreation Facilities or other common areas and may revoke the privileges to use the Recreation Facilities for a period not to exceed thirty days.
- c. The Board of Trustees reserves its right to levy fines against any owner(s) for violation(s) of any Rule of Regulation of the Association or for any covenants or restrictions contained in the Declaration or By-Laws.
- d. Physical altercations or exchanges may result in immediate and indefinite revocation of the use of the Recreation Facilities.

SECTION II

GENERAL CLUBHOUSE RULES

1. GUESTS

- a. A resident must accompany guests at all times while using the Clubhouse or any outdoor recreational facilities. The resident is responsible for the actions of his/her guests while using the facilities.
- b. Guests are not permitted in the Exercise Room.
- c. Guests are only allowed use of the locker rooms as necessary when they are guests at the indoor or outdoor pool.

2. DRESS CODE

- a. No wet bathing attire is allowed inside the Clubhouse, with the exception of the showers and the locker rooms.
- b. Body cover-up and footwear is required in all areas.

3. FOOD AND BEVERAGE

- a. Food and beverages are permitted as long as you leave the room in the same condition that you found it. However, there is no food permitted in the indoor pool, fitness center or locker room; drinks are permitted.
- b. Food and beverage containers, open or closed, may not be stored in cabinets within the Clubhouse.

4. ALCOHOL

- a. Underage alcohol consumption is illegal and is not tolerated.
- b. Alcoholic beverages cannot be stored at the Recreational Facility.

5. SMOKING AND TOBACCO USE

- a. The Clubhouse is SMOKE AND TOBACCO FREE. Smoking and tobacco use is allowed only at areas with posted signs, currently only located at the far entrance to the clubhouse nearest to the card rooms. All other smoking and tobacco use is prohibited.

6. PETS

- a. Pets are not allowed in the Clubhouse or outdoor pool, with the exception of service animals.

7. HOURS OF OPERATION

- a. The Clubhouse will open at 5:00 A.M. and will close at 12:00 Midnight.
- b. If the alarm is activated after public hours, the resident responsible will pay any fee and/or fine imposed by the Township.

8. CLUBHOUSE ENTRANCE

- a. The doors of the Clubhouse will remain secure at all times.
- b. Entry will be made by use of a Resident key card. The key card is for the use of the Resident only and cannot be used by a non-resident.
- c. Unauthorized visitors are not allowed in the Clubhouse at any time.

9. PARKING

- a. Handicapped parking is provided.
- b. Motorcycles must have a kickstand pad so as not to damage the blacktop.
- c. Temporary Parking is permitted for guests while visiting a resident; guest cars are permitted for a maximum of seven days. Residents may also use the parking lot for temporary parking not to exceed seven days. Extended parking (more than seven days) is only allowed if a request is submitted in writing and approved by the Community Manager.
- d. Recreational vehicles, boats or trailers are prohibited from parking in the Clubhouse Parking Lot.

10. RESIDENT USE

- a. Community members in good standing are permitted to use the Clubhouse. Individuals may use activity rooms and recreation facilities when not scheduled by a group. Scheduled groups have priority.

11. CLUBHOUSE FURNITURE AND EQUIPMENT

- a. Furniture and equipment may not be removed from the Clubhouse for personal use, including any tables or chairs.

12. HELIUM BALLOONS AND CONFETTI

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- a. Helium balloons are prohibited from the Clubhouse as they could interfere with the security system's motion detectors.
- b. Confetti is prohibited from the Clubhouse.

SECTION III

GRANDE ROOM PRIVATE USE

- a. A Resident in good standing is permitted to reserve the Grande Room and adjoining kitchen for a private event by submitting a Private Use Agreement through the Community Manager at least two (2) weeks in advance.
- b. A non-refundable event fee of \$200.00 and a refundable security deposit of \$200.00 is required at the time of the reservation. The security deposit shall be returned once the facilities have been inspected and are found to be clean and free from any breakage. Any damage exceeding the \$200.00 security deposit will result in forfeiture of the deposit and the Resident's account will be charged for excess costs. Clubs, Committees and "resident only" events are not required to pay the event fee to schedule the Grande Room for an event.
- c. Resident must supply a copy of a valid liability insurance policy that covers use of the Clubhouse.
- d. Resident must supply a guest list ten (10) days in advance in case contact tracing is necessary.
- e. Private use is restricted to the Grande Room and Kitchen and shall not impede or restrict the use of other areas of the Recreation Facilities by other residents. Guests should wear a mask when entering or leaving the Grande Room.
- f. Residents are limited to two (2) private events per year.
- g. Use is limited to four (4) hours and use of the facility must end by 11:00pm.
- h. The sponsoring Resident must be present throughout the entire event.
- i. The Grande Room is only to be used for social gatherings and events and is not to be used for any commercial, marketing or business purposes.
- j. Occupancy restrictions and fire code regulations must be followed. The three sets of double doors may not be blocked in any way. The Grande Room can accommodate 106 people with tables and chairs set up.
- k. The sponsoring owner or tenant is responsible for returning the facility to its original condition immediately following the event. The facility should be broom-swept, counters wiped down, and trash and recycling removed and disposed of in the dumpsters on the side of the building. The event fee will be used to pay for a special cleaning and sanitizing service by the Association's cleaning company.
- l. Association chairs and tables are available upon request and should be left out so they may be cleaned and sanitized by the Association's cleaning company.
- m. Every effort shall be made to avoid disturbing the neighbors during the event.
- n. Guests at the Clubhouse must be well supervised by the resident(s). The Community Manager or a Board Member can ask a guest to leave the premises for any improper behavior.

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- o. Improper behavior (e.g., abusive language, disregarding rules, disrespect to property, other residents, or clubhouse/committee members) on the part of Residents or their guests at the Recreation Facilities shall result in that person(s) having privileges revoked and being barred from the use of the Recreation Facilities for a period to be determined by the Board of Trustees.
- p. Underage alcohol consumption is illegal and is not tolerated. Alcoholic beverages cannot be stored at the Clubhouse.
- q. Personal property must not be left overnight, or it may be removed and discarded. All items brought in must be removed at the end of the event; nothing is to be left in the storage room or refrigerator.
- r. If you intend on supplying food, you may have use of the kitchen but not the Association's supplies. You must supply your own paper products, utensils, sugar, creamer etc.
- s. Liability insurance must be provided for all outside service providers naming the Village Grande at English Mill Homeowners Association as additional insured.
- t. Animals are not permitted in the Clubhouse or pool areas, except for service animals.
- u. The Clubhouse is TOBACCO FREE. Smoking is allowed only at areas with posted signs, currently only located at the far entrance to the clubhouse nearest to the card rooms. All other tobacco use is prohibited.
- v. The Homeowners Association is not responsible for lost, stolen, or damaged personal property.
- w. Live music and showing movies/copyrighted material is prohibited.
- x. Use of Clubhouse and equipment is at the user's own risk.
- y. Minors (i.e., a person under the age of 18) are not permitted in any room of the Clubhouse or in the outdoor pool area unless accompanied by a parent or adult resident.
- z. The Board of Trustees reserves the right to cancel a private event at any time.
- aa. Residents are subject to all covenants, conditions, restrictions, and regulations of the Governing Documents not contained herein.
- bb. Rental agreement is subject to current Covid recommendations per the CDC and/or Atlantic County Health Department.

SECTION IV

INDOOR AND OUTDOOR FACILITIES

1. LOCKER ROOMS

- a. Personal belongings may not be left overnight. The Homeowners Association is not responsible for items left in the lockers. Lockers must not be locked and are to be closed when not in use. Do not place valuables in lockers.
- c. No food or beverage is permitted except for water in plastic bottles.

2. SAUNAS

- a. Use of Sauna is for Residents only.
- b. Instructions for use of the saunas are posted.
- c. Proper attire, such as swimsuits or shorts, is required.
- d. Each Resident/Resident can use the Sauna for a maximum of one 15-minute period per day.

3. BILLIARD ROOM

- a. Persons under the age of 19 are not permitted. All guests must be accompanied by a Resident.
- b. Playing time is limited to one (1) hour.
- c. No sitting on tables.
- d. Residents are responsible for any damage to tables or equipment caused by a member or guest. Report any damage to the Community Manager.
- e. Return cue sticks to the racks and cover tables when finished.

4. KITCHEN AREA

- a. Snacks and beverages are permitted.
- b. No personal food items are to be left in the cabinets or refrigerator.
- c. Storage items are restricted to Board approved clubs and committees.
- d. Anyone using the kitchen must remove waste and trash the same day.
- e. Lights are to be turned off, room to be left neat and clean.

5. EXERCISE ROOM

- a. Use of equipment is restricted to RESIDENTS ONLY. No guests are permitted in the Exercise Room.
- b. Use of the equipment is at your own risk. Know how the equipment works and how to use it.
- c. Proper attire is required. Wet swimsuits may not be worn in the Exercise Room.

- d. Equipment or weights are not to be used outside of the assigned area. Return weights to the correct rack after use.
- e. Water in a plastic container with lid is permitted. No food is permitted.
- f. Wipe down equipment after each use.
- g. Turn off TV, lights, and ceiling fans when leaving, if no one else is using the equipment.
- h. Personal Trainers are permitted pending receipt of a "Certificate of Liability Insurance", naming The Village Grande at English Mill, the Property Management company, and the Resident, as additionally insured. Use of the equipment with a Personal Trainer must be scheduled at off-peak Resident use times through the Community Manager.

6. GRANDE ROOM / BALLROOM

- a. Any use of the Grande Room must be scheduled in advance in Townsquare to be approved by the property manager.
- b. The intended use of the Grande Room is for scheduled group activities. Individuals may utilize the room when not in use by a scheduled group.
- c. Turn off lights, air conditioning and lower heat after use.

7. CARD ROOMS 1 AND 2

- a. No reservations can be made for card rooms.
- b. First come, first serve basis
- c. Leave the room neat and clean, return all furniture to the proper place, and turn off lights after use.

8. ARTS AND CRAFTS ROOM

- a. Any use of the Arts and Crafts Room must be scheduled in advance in Townsquare to be approved by the property manager.
- b. Storage – the Community Manager, upon written request, will assign all limited storage space. Space will be equally divided among various participants.
- c. Leave the room neat and clean, return all furniture to the proper place, and turn off lights after use.

9. FRONT DESK RECEPTION AREA AND OFFICE

- a. Use of this area and equipment (copier, fax, etc.) is for official Homeowner Association business only. Please refer to Procedure 401 – Bulletin Boards, Easels and Counters for rules on displaying event information and sign-up sheets.

10. LOUNGE

- a. The Lounge is available for informal, unscheduled, use.

11. LIBRARY

- a. Return books to the entry hall closet.
- b. Donated hard back books in good condition may be deposited in the hall closet for review by the librarian. Please limit donations to three books per month, per house.
- c. Room to be left neat and clean.

12. BOARD/CONFERENCE ROOM

- a. Any use of the Board Room must be scheduled in advance in Townsquare to be approved by the property manager.
- b. Please keep this area neat and clean, and return all furniture to the proper place after use.

13. BOCCE COURTS

- a. Bocce courts are designed for bocce only.
- b. All guests must be accompanied by a Resident.
- c. Remove all trash after use.

14. TENNIS AND PICKLEBALL COURTS

- a. Courts are reserved for Club play every day from 9am-11am
- b. Open play is from 11am-8pm
- c. Return all equipment to the storage locker.
- d. Remove all personal belongings and trash after each use.
- e. Racquet courts are for Tennis or Pickleball only.
- f. Roller skates, skateboards, bicycles, and other similar items are prohibited.
- g. All guests must be accompanied by a Resident; limit two guests per resident.
- h. The gate combination is 30R-2L-22R.

15. INDOOR AND OUTDOOR POOL – SEE POOL RULES

16. COMMUNITY EVENTS

- a. The Board of Trustees reserves the right to modify these rules to accommodate Board approved community events. This includes providing for additional capacity for events held in the Grande Room/Ballroom by also using other spaces in the Clubhouse.

Section IV

INDOOR AND OUTDOOR POOL RULES

1. POOL PASSES

- a. All Village Grande at English Mill homeowners/tenants are entitled to a Resident Pool Pass (one per resident) at no cost. You will be asked for verification of residency. Residents must have the pool passes with them at the pool.
- b. Up to four (4) guest passes (per household) can be purchased at a cost of \$5.00 each. Please keep Resident and Guest passes as they DO NOT EXPIRE. There will be a \$5.00 replacement fee for any pass that is lost.

2. POOL HOURS / AGE RESTRICTIONS

- a. Outdoor Pool opens on the Saturday preceding Memorial Day, and will close approximately September 15th, weather permitting.
- b. Outdoor Pool Hours of Operation: Daily 11:00 AM to 7:00 PM. Wednesday's to 8:00 PM.
- c. Children ages 3-12 are permitted in the outdoor pool and on the deck daily from 11:00 AM to 3:00 PM. On Wednesday's, Memorial Day, Father's Day, 4th of July, and Labor Day, they may swim in the outdoor pool all day. Children under 3 are not allowed to swim in either pool at any time.
- d. When both pools are open during the summer season, the indoor pool will have the same hours as the outdoor pool but it is ONLY available to residents. No guests may use the indoor pool during the summer season.
- e. Only residents and guests 13 and older are permitted in the pool or the deck area after 3:00 PM with the exception of the above listed holidays.
- f. Following the closure of the outdoor pool, the indoor pool will return to winter hours (as posted). One guest per resident over the age of 16 is permitted to use the indoor pool.
- g. Guests must be accompanied by a homeowner/ resident AT ALL TIMES.

3. GENERAL RULES

- a. The Pool(s) may be closed for maintenance operations, safety precautions, darkness, inclement weather, or any other condition deemed necessary, for the safety and welfare of members and their guests. Closure of the pool(s) will be at the discretion of the Community Manager, the Trained Pool Operator, or a member of the Board of Trustees.
- b. The "BUDDY" system is a State requirement when an attendant is not on duty. At least two adults must be at either pool or hot tub when in use. The Association will be held harmless when resident uses the pool(s) without an attendant on duty. Swim at your our risk
- c. Children who are potty trained can swim in the adult pool from the age of 3. It is suggested that parents of young children take the children to the bathroom every hour to lessen the risk of accidents in the pool. Diapers are not permitted in the pool.

- d. Persons who appear to be under the influence of alcohol or drugs will be refused entry to, or asked to leave, the pool.
- e. Any person with of an infectious disease, infectious skin disease, open sores, or inflamed communicable disease, may not use the pool. Anyone using the pool in violation of this rule will be assessed the cost to super chlorinate or drain and clean the pool. (Per NJ State Sanitary Code 8:26-7.19)
- f. No pool equipment, shoes, towels, or other loose objects may be left within 3 feet of the entrance or exit steps of the pools or spa except for handicap needs.
- g. Proper swimming attire is required at all times in the pool. Cut-off shorts are not permitted in the pool. "All-cotton" clothing is not allowed by order of the State of New Jersey Health Code.
- h. No electronic device may be brought into the pool area by a resident or guest, except those equipped and played with earphones, with the exception of community sponsored events.
- i. Residents are required to wipe down all furniture before and after use.
- j. Pool furniture shall be used on a first come, first serve basis, and are not to be reserved. Since sunscreen and oils can damage chair and lounge cushions, please use rollout mats or towels to cover the cushions. If there are not enough chairs available, residents should bring a chair for each of your guests.
- k. Entrance to and exit from the outdoor pool is through the exterior gates in the pool area only.
- l. No wet bathing attire is allowed inside the Clubhouse. Footwear and body cover-up is required in the Clubhouse, with the exception of shower and locker rooms.
- m. Residents and guests will leave the pool immediately when weather conditions are threatening, such as thunderstorms or lightning, as per the State of New Jersey Health Code. Both pools will close during threatening weather conditions.

4. **RESIDENTS / GUESTS**

- a. A resident must accompany and remain with their guests at the outdoor or indoor pool.
- b. Residents and guests **MUST** sign in immediately when entering the outdoor/indoor pool area.
- c. All residents, and their accompanied guests, must have a current pool pass on their person at all times when inside the fence of the outdoor pool or in the indoor pool room. The pool passes must be visible.
- d. Residents must always bring their Clubhouse key card with them to gain access to the restrooms.
- e. Residents are responsible for the actions of their guest(s).
- f. All residents and their guests must shower before entering the pool(s). (Per NJ State Sanitary Code 8:26-5.4)

5. **FOOD and DRINK**

- a. No Food or Beverage is permitted while in the pool, or within ten (10) feet of the perimeter of the pool.
- b. **GLASS** is not permitted in the pool or patio area.

6. POOL GROUNDS

- a. It is not permitted to take the cushions from the club chairs or ottomans that surround the pool. By removing these cushions, the club chairs and ottomans become unusable. Any resident may bring their own cushion for use on the chaise lounges or other chairs at the pool, provided they remove them when they exit the pool area.
- b. Pets are not permitted in the pool area, with the exception of service animals.
- c. The Pool is SMOKE FREE, including all of the surrounding facilities.
- d. Personal items must be removed when leaving the pool or patio area.
- e. Each resident and guest is expected to clean up after themselves when leaving the pool/patio areas and must place their trash in the appropriate receptacles.
- f. No running or horseplay is allowed in the pool area. Diving or jumping into the pool is prohibited. Ball playing, Frisbee throwing, or similar activities are not allowed.

7. FLOTATION DEVICES

- a. Safety devices such as kickboards, noodles, and arm swimmies are permitted. All other flotation devices such as rafts, tires, tubes, etc. are not permitted in the pool.

8. AUTHORITY AND RESPONSIBILITY

- a. the Community Manager, the Trained Pool Operator (TPO), or a member of the Board of Trustees, has the authority and responsibility to enforce all the rules and regulations stated herein.
- b. Members and guests, who do not comply with the TPO enforcement of rules and regulations, may have their swimming privileges revoked for the remainder of the season. The TPO has the authority to remove from the pool area, any person or persons acting in an unsafe or objectionable manner.
- c. If you have any questions pertaining to yourself and your guests, please ask the attendant.